



TASK FORCE MEETING

Conference Call

November 18, 2020

Minutes

Call to order: 0900 by Gerboth

Members Present: Task Force

David Gerboth (SND)	Garrett Huff (SBC)	Jim Tomaselli (USFS)
Cathy Johnson (OES)	Andrew Henning (SFM)	Brook Spelman (Cal Fire)
Dave Brinsfield (BLM)	Rob Capobianco (ORC)	Patrick D’Arcy (SFR)
Jason Serrano (BDC)	David Baldwin (SCR)	
Dan Horton (VNC)	Dean Zipperman (LFD)	
Ira Peshkin (KRN)	Jon O’Brien (LAC)	

Members Not Present: Task Force

Shanna Kuempel (CNT)
Michael Lilienthal (EDH)

Guests:

Jim Johnstone (OES)
Shelley Dorsey (OES)
Chuck Mc Farland (Aviation)
Anthony Rapoza (BDC)

Welcome, Introductions and Logistics – Peshkin

Moment of Silence for Firefighters and Police Officers LODD – Gerboth

Moment of Silence for Assistant Chief Sean Laffan of the Oakland Fire Department. Monday, November 16, 2020 Line of Duty Death.

Agenda Review and Additions – Gerboth

Review and Approval of Special & Regular October Meeting Minutes – Gerboth

Special Meeting (10/14/20)

Motion: Spelman

Second: Capobianco

Approved

Regular Meeting (10/20/20)

Motion: Tomaselli

Second: Serrano

Approved with corrections

Task Force Update – Gerboth

- **Task Force Report - Gerboth**
 - No Quarterly Briefing this quarter. Would like to have one out for January.
 - Mutual Aid Data and products to be moved forward to be included in the next Quarterly Briefing. Submit any suggestions for content. Covid 19 Response to the fire season suggested.
 - All positions are full.

Cal OES Update - Johnstone

- In person meetings are cancelled until further notice.
- December in person meeting likely to be cancelled.
- Keeping options open for the January 2021 Board of Director's Meeting in Santa Barbara.
- Task Force and Ops in person Meetings for the end of January will be held in Pismo Beach if allowed.
- Prepositioning for Mud and Debris Standards were accepted at the January 2020 BoD. M & D Prepo now available to agencies as needed.
- Ops Team Meeting tomorrow at 1030. Separate Teams invite.
- Unable to sell FOGs since July 1. CSTI partnership had to be discontinued. Orders are backlogged. Working on solutions.
- Shelley and Yesenia are receiving training on Social Media and have taken over posting duties from Joy who has left Cal OES. Welcome any posting suggestions. Contact Chief Johnstone.
- The planned South Ops Assistant Chief position which is part of our Strategic Plan would take over the Social Media postings. Contact Chief Johnstone if you know of anyone who may be interested in the position.
- Discussion regarding the recording of Task Force Meetings. Recordings are used

for transcribing minutes only. After minutes are completed and approved they will be discarded.

- Inviting Chairs of Specialist Groups to the January Task Force/Ops Meeting. Will allow if the venue can accommodate the larger group.
- Option of Teams viewing of the January in person BoD. Will contact IT.
- Appreciation of Chief Gerboth for his leadership in stepping up and filling in for Chief Kuempel.

OLD BUSINESS/PROJECTS

ADA Compliance, Website Content – Johnson

- Behavioral Health Group would like to add additional content to the Behavioral Health tap on the FIRESCOPE website by next month.
- No endorsements of public products allowed, and can only post links to ADA compliant sites.
- Process for adding content to the website. Under California State Law, anything that a State Agency owns has to be made ADA compliant prior to posting.
- On line 77 on Smartsheet (FIRESCOPE POW), there are guidelines for making content ADA compliant. Push this information out to the Specialist Groups. Their products should be as compliant as possible.
- Need to highlight what is added to the website through the Ops Team and the BoD.
- We do have a process for posting documents. It would just need to be adapted to include web content.
- Will have a discussion with the Ops Team in tomorrow's meeting for leader's intent on what the process should be.
- State law went into effect July 1, 2019 stating that any content that is placed on a State domain does need to have ADA compliance or the site can be taken down.
- All Specialist Groups can request documents be posted on the website.

FOG ICS 420.1 2022 Revision – Johnson

- Chapters need to be updated and uploaded to Smartsheet in order to review as soon as possible.
- Chapters that have not already been updated need to be completed by December 1, 2020.
- Reach out to Specialist Groups by Friday to request a status update.
- We are in the process of contracting for the print document as well as the app.
- The print contract needs to be in by December 10, 2020. Contracts have to be approved by DGS. Total number of pages is needed.

Night Flying Guidelines ICS 800 – Huff/Mc Farland

- Night Flying Guidelines have been on the POW of the Aviation Specialist Group to update and include night hover fill.

- Draft was completed and brought to the BoD on October 8. Directed to go over the draft and decide if it was going to be accepted at the Task Force level. Met on October 14 & 20. On October 14 asked for a risk assessment. On October 20 decided to bring it to this meeting for review.
- Documents were sent out for review prior to this meeting. Group has created a position paper. There is a group consensus stating that they support the document.

Motion to move the document forward to the Ops Team and recommend approval to the Board of Directors: Tomaselli

Second: Spelman

Approved

Resource Typing Rehab Unit – O'Brien

- Draft finished. Product will be ready in December.

SART Checklist – Zimmerman

- Approved by the Board of Director's.

Standard Wildland Preplan Working Group – Capobianco/Rapoza

- Chief Rapoza is the Chair for the group.
- Developed a survey geared toward Strike Team Leaders. The intent was to find out what Strike Team Leaders want to know and have access to quickly when responding to an adjacent OA at night in an area that they are not familiar with.
- The group came up with approximately 20 different options and left space for additional options.
- Survey was sent out across the state.
- Last meeting went over the survey results. Came up with 8 data points that they will be asking to have on the preplans. Street names, water sources, life safety issues, safety zones (fixed), areas with access issues, narrow access roads, values at risk (communication towers), aerial assets, and proposed dozer lines.
- Working on what the symbology will look like. Will vote on it next meeting.
- Planning to have three different options for the group to vote on.

ICS 215C Contingency Form – Spelman

- At the end of the season bring back all the positive and negative feedback in order to finalize the document in the beginning of next year and send up for an approval.

DECON Unit Typing Project (add to HMSG POW) – Peshkin

- Added to the Plan of Work. Top priority after the FOG.

Predictive Services White Paper – Tomaselli

- Propose to move forward to the Ops Group.
- Would like to send the document to the Ops Group today for discussion at tomorrow's meeting.

Motion to move to the Ops Team for review tomorrow: Tomaselli

Second: Spelman

Approved

WUI SD ICS 600 Input and Updates – Johnstone

- Making good process especially on Chapter 14 of the FOG.
- Asked for people to serve on a Working Group back in January WUI and TIER. Dustin Gardner, Brook Spelman, Tim Chavez, Scott Jones, Jon O'Brien, and Dean Zipperman are all serving in the group.
- Will be sharing their work around December 1 for review/discussion at the December Task Force Meeting.
- A lot of good input.

TIER Incorporation into FIRESCOPE Documents – Johnstone

- (See WUI SD ICS 600 Input and Updates)

REMS Task Book, CICCIS Qualifications, REML, REMH – Gerboth

- CICCIS qualifications are moving forward.
- USAR and REMS qualifications are almost complete.
- REMS just had elections and are bringing new members onboard.

Specialist Groups POW, Charters and Rosters – All

- Moving to a calendar year.
- Will go over at the December meeting. Due in January.
- Need to have a discussion with the Specialist groups regarding completion.
- POW, Rosters and Charters are in each working group's Smartsheet.
- The process to add a member to a Specialist Group needs to be approved through the Task Force. Should be forwarded through their liaison.
- Only one agency letter needed for all the members on the Task Force or the Working Groups. The one letter can be populated among all of the Smartsheets.

FIRESCOPE Elections/All Levels – Gerboth

- New officers should be seated by January.
- Board of Director's will hold a special meeting to elect their officers on December 4.

NEW BUSINESS/PROJECTS

2020 Draft FOG Review – All

- Review of revisions completed with Chief Johnson.

FIRESCOPE Task Force Officer Nominations – All

- Chief Gerboth nominated for Chair.
- Chief Spelman and Chief Huff nominated for Vice Chair.
- Chief Peshkin and Chief Capobianco nominated for Secretary.
- Election will close on the November 25th at 1700. Will take effect for the December meeting.

2021 Task Force Meetings – Gerboth

December 8-9, 2020	Ventura
January 26-29, 2021	Pismo
February 9-10, 2021	San Diego
March 9-10, 2021	Santa Cruz
April 13-14, 2021	Redding
May 11-12, 2021	Riverside
June 15-18, 2021	San Francisco
July 13-14, 2021	Lake Arrowhead
August 10-11, 2021	Dana Point
September 14-15, 2021	Monterey
October 13-14, 2021	Solvang
November 9-10, 2021	Sacramento/El Dorado Hills
December 14-15, 2021	Ventura

Review of Upcoming Task Force Meetings – All

December 8-9, 2020	Ventura (Horton)
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Future Ops Team and board of Director's Meetings
Board of Director's (in person) January 13-14, 2021 Santa Barbara

SPECIALIST AND WORKING GROUP REPORTS

Aviation

- Haven't met since Covid.

Communications

- No report.

Behavioral Health

- Include Counseling Team International in documentation. Based on BoD direction.

- Have had two meetings since the last update.
- Still currently working on the FOG component. Seeing what could be added to the OSD.
- Looking to revise the POW. Task Book July 2021 completion. New POW and Roster will be ready for December deadline. Two members will be added on to the Roster. Waiting for agency letters. Should be uploaded in Smartsheet by the end of the month.
- Working on a proposal for website content to be presented to the Task Force in December.
- Curriculum is quite extensive. Would like to upload it to Smartsheet for review.

EIT

- Getting documents together for the next Task Force Meeting.
- Trying to meet in the beginning of December.

GIS

- No report.

HazMat

- Group has met virtually 2-3 times in the last few months.
- Next meeting will be to finish up the FOG updates, Rosters, POW etc...
- The Decontamination Unit is a priority for the group.

High Rise

- No report.

Safety

- Hasn't met.
- Virtual meeting scheduled for December.
- No current projects being worked on.

Predictive Services

- Jeff Shelton will be available tomorrow during the Ops Meeting if needed for clarity on the document.
- The 410-3 weather document has been reviewed with no need for change. Will push up to this group for review.
- POW and Rosters are getting updated will be ready for review next month.
- Nominations for the positions before the end of the year. Seated by first of the year.
- Discussion regarding the National Weather Service Red Flag changes. Have proposed changes that would need to be put into the AOP. Hopefully get a group together in September to work with CWCG. AOP updates will be moved up from a spring time meeting to December.
- Survey coming out from Tim Brown from DRI. He is also working with the

Weather Service. Will be around the Red Flag. Will send survey out to this group and CWCG when available. Target audience is Fire Managers.

EMS

- No update.

UAS

- Have been using UAS on incidents during the summer.
- Nobody has seen the S273 course curriculum yet.
- Kimberly Benson from San Bernardino County has offered to host courses. Group has been discussing this option. Would like to have her present at the next Task Force meeting.

Technical Search and Rescue

- Met a couple of weeks ago.
- Discussed FOG updates. Will make sure that changes are tracked.
- The new Operational Systems Description will be presented to the Ops Team tomorrow.
- Ongoing with changes to water rescue through OES.
- Elections were held. Several members are leaving the group.
- Reviewing the REMS revisions as well as the CICCIS qualifications.

STEAC

- There is public comment available now for the new Prescribed Burn Boss Curriculum that the State has put together. Mirrors the RX341 on the NWCG side. Forty-five day comment period.
- Next scheduled meeting is in January.

ROUNDTABLE

Meeting Adjourned at 1453